

# **Report of the Interim Strategic Director of Environment and Sport to the meeting of Bradford South Area Committee to be held on Thursday, 25 September 2014**

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**Subject:**

**Youth Opportunities Funding 2014/15**

**Summary statement:**

**This report informs Bradford South Area Committee of the applications for Youth Opportunities Fund and the recommendations of the Bradford South Area Youth Opportunities Grants Panel.**

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Steve Hartley  
Interim Strategic Director Of  
Environment and Sport

**Portfolio:**

**Children and Young People's Services**

Report Contact:  
Anthony Casson  
Senior Practitioner – Bradford South  
Phone: (01274) 435204  
E-mail: [anthony.casson@bradford.gov.uk](mailto:anthony.casson@bradford.gov.uk)

**Overview & Scrutiny Area:**

**Children's Services**



## 1. SUMMARY

- 1.0 This report informs Bradford South Area Committee of the applications for Youth Opportunities Fund and the recommendations of the Bradford South Area Youth Opportunities Grants Panel.

## 2. BACKGROUND

- 2.1 In considering the report “Youth Services Report” (Document F), Bradford South Area Committee, at the meeting on 26 June 2014 resolved:

**(3) That an allocation of £10,000 is made for the Bradford South Youth Opportunities Fund in order that schemes can be determined at the September meeting using the process undertaken in previous years.**

- 2.2 The Youth Opportunities Fund is available to increase ‘things to do’ for young people organised from within their local neighbourhood. Applications have been made to the Area Committee. They were considered by the Bradford South Area Youth Opportunities Grants Panel, at their meeting on 10 September 2014, to propose recommendations to the Area Committee.

The broad aims of the Funds are to:

- Give a voice and influence to young people, particularly those facing disadvantage, in relation to things to do and convey a powerful message to young people that their needs and aspirations are important;
- Change the way local authorities and their partners commission and provide activities for young people, especially in deprived neighbourhoods, and to increase the responsiveness of providers to what young people want;
- Improve things to do in line with what young people want in their neighbourhoods and thereby increase participation in positive activities;
- Provide opportunities for young people to develop their confidence, knowledge, skills and abilities
- Enable young people to gain recognition and accreditation for their participation.
- Increase the well being of young people through their engagement in activities that have a positive impact on their development;
- Increase young people’s engagement with services and with decision making processes at local level.
- Offer young people the opportunity to develop projects that promote and increase entrepreneurial skills

- 2.3 Applications must be from organisations working with young people aged between 13 and 19 (up to 25 years for young people with disabilities). The young people will need to have been heavily involved in developing the proposals with the support of an experienced adult within that organisation. This is to ensure that there will be adequate support for the implementation of any successful application. Organisations must be working with young people in the constituency area to be eligible to apply. Applications from organisations and services working with the following groups are particularly encouraged: Looked after young people, vulnerable young people and those at risk and NEET young people.
- 2.4 Information on the application process was publicised through a wide range of networks by the Youth Service, the Voluntary Sector and Neighbourhood Services in mid July with a closing date for applications of 4.30 p.m., 29 August 2014. A total of xx applications were received by the deadline.
- 2.5 The process to determine Youth Opportunities Fund involves the development of the Youth Opportunities Grants Panel to consider applications and make recommendations to the Area Committee.
- 2.6 The Youth Opportunities Grants Panel consists of a group of young people acting as volunteers drawn from across the Constituency who have been trained as decision makers, working alongside the Chair, Deputy Chair and Opposition Spokesperson of Bradford South Area Committee. The group assessed applications and made recommendations based on the criteria:
- Meet the needs of young people identified through the recent ward planning process
  - Contribute to the Constituency priorities for young people
  - Have involved young people in the writing of the bid
  - Engage with disadvantaged/hard to reach groups of young people
  - Will have a positive impact
  - Encourage partnership working
  - Enable young people to gain outcomes and accreditations
  - Are considered good value for money.
- There may be applications for District Wide provision or for provision across more than one constituency area and these have been assessed by the Youth Opportunities Grants Panels in the Areas which are intended to benefit.
- 2.7 The details of applications received including the amounts applied for are contained in Appendix 1.
- 2.8 The recommendations of the Youth Opportunities Panel are outlined in Appendix 2.
- 2.9 The Youth Opportunities Fund guidance notes are set out in Appendix 3.

### **3. OTHER CONSIDERATIONS**

There are no "Other Considerations"

### **4. FINANCIAL & RESOURCE APPRAISAL**

#### **4.1 Financial**

£10,000 has been allocated by Bradford South Area Committee, in 2014/15, to support applications to the Youth Opportunities Fund.

#### **4.2 Staffing**

Support for the implementation of the process to determine the Youth Opportunities Fund in Bradford South has been provided from within the existing resources of the Bradford South Area Coordinator's Office.

### **5. RISK MANAGEMENT AND GOVERNANCE ISSUES**

5.1 There are no significant risks arising out of the proposed recommendations in this report.

### **6. LEGAL APPRAISAL**

This work relates directly to statutory guidance issued by the Department for Education and came into effect in June 2012. The Local Authority has a duty to secure services and activities for young people aged 13 to 19 (and up to 24 years for those with learning difficulties) to improve their well-being. The duty is to practicably secure equality of access for all young people to positive, preventative and early help needed to improve their well-being. This includes youth work and other services and activities that:

- Connect young people with communities so they have a voice in decisions which affect their lives
- Offer safe opportunities in a wide range of activities, to develop a strong sense of belonging, socialise safely, enjoy social mixing, spend time with older people, and develop relationships with adults they trust
- support personal and social development of young people so they build the capabilities they need for learning, work, and the transition to adulthood
- improve young people's physical and mental health and emotional well-being;
- help young people at risk of dropping out of learning or not achieving their full potential to engage and attain in education or training; and
- raise young people's aspirations and build resilience

### **7. OTHER IMPLICATIONS**

#### **7.1 EQUALITY & DIVERSITY**

The reporting of this funding is the responsibility of the City of Bradford Metropolitan District Council and that those projects and schemes supported will promote fairness and inclusion while supporting Bradford South Area Committee's commitment to equal opportunities for all.

## **7.2 SUSTAINABILITY IMPLICATIONS**

It is anticipated that the resources available to local organisations will support priorities within the Bradford South Area Committee Action Plan 2014-17 and the District's Community Strategy.

## **7.3 GREENHOUSE GAS EMISSIONS IMPACTS**

It is anticipated that greenhouse gas emissions and wider environmental impacts will be a consideration in assessing activities.

## **7.4 COMMUNITY SAFETY IMPLICATIONS**

Community safety issues are acknowledged as a key contributor to the quality of life in neighbourhoods. It is anticipated that activity generated through these resources will have a positive impact on community safety issues across the area.

## **7.5 HUMAN RIGHTS ACT**

Local authorities must take steps to ascertain the views of young people and to take them into account in making decisions about services and activities for them, in line with Article 12 of the United Nations Convention on the Rights of the Child (UNCRC).

## **7.6 TRADE UNION**

There are no implications for Trade Unions.

## **7.7 WARD IMPLICATIONS**

The projects supported by the Youth Opportunities Fund are intended to provide benefit to young people in the Great Horton, Queensbury, Royds, Tong, Wibsey and Wyke Wards.

## **7.8 AREA COMMITTEE ACTION PLAN IMPLICATIONS**

The process for determining projects includes a requirement that successful applications will contribute to addressing priority issues within the Bradford South Committee Action Plan 2014-17.

## **8. NOT FOR PUBLICATION DOCUMENTS**

None.

## **9. OPTIONS**

9.1 That Bradford South Area Committee adopts the recommendations outlined in this report.

9.2 That Bradford South Area Committee adopts the recommendations outlined in this report, with amendments.

9.3 That Bradford South Area Committee decides not to accept the recommendations outlined in this report.

## **10. RECOMMENDATIONS**

10.1 That Bradford South Area Committee determines the Youth Opportunities Fund applications.

10.2 That Bradford South Area Committee thanks the Bradford South Youth Opportunities Grants Panel for assessing applications and making recommendations.

10.3 That the Bradford South Youth Work Team monitors the development and implementation of the funded projects.

10.4 That the Senior Practitioner presents reports to future meetings Bradford South Area Committee on the implementation of funded projects.

10.5 That the remaining unallocated balance be added to the Activities Budget to support Youth Service Provision in Bradford South.

## **11. APPENDICES**

Appendix 1 – The details of the number and type of applications including the amounts applied for in Bradford South.

Appendix 2 – The recommendations of Bradford South Youth Opportunities Grants Panel.

Appendix 3 – The Youth Opportunities Fund Guidance notes and Application Form

## **12. BACKGROUND DOCUMENTS**

12.1 “Youth Service Report” (Document F), report to Bradford South Area Committee, 26 June 2014.

**YOF Bids 29 August 2014 deadline – a summary of the bids using direct text from applications written by young people.**

**1.1 Step2 Young People's Health Project – Girls Group**

The girls group (10 young people) meet weekly and have a keen interest in dance, singing and theatre production. Some of the group have been involved in school productions and others have been part of drama productions on raising awareness of the issue of Child Sexual Exploitation. A visit to London's West End to see a show will be a brilliant experience for the entire group as it will be good to watch a professional performance and the group have already raised £200 towards the cost of the activity through the Community Chest Grant. The girls will be involved in planning the residential trip and take responsibility for booking all the tickets and transport. Whilst on the trip older members will support young members so they feel safe and confident whilst being away from home. It is hoped that this will also make the girls feel more independent and bond through the experience, as well as it being exciting and fun.

The activity will take place in October half term (2014) and the group will save costs through using rail cards and making an individual contribution of £20 each.

The total money requested is £1,901.05

**1.2 Queensbury Scout Band**

We are a youth band playing brass, drums, tuned percussion and have a dance section. We have 40+ members aged from 8 yrs, with the average age being 15. We teach children from scratch how to play a musical instrument and provide an instrument for them to learn on, so we keep the cost to an absolute minimum removing the barriers to join. We are 1 of the last marching bands in the area; we do a lot of concert and competition's and community events such as Remembrance Day & St Georges Day parades in the local community.

We are applying for funding towards the school letting, as we did last year. We have explored other schools, venues, however they are either too small, not let out, or more expensive than the current school we use. We have negotiated the cost of the school down 18%.

The total money requested is £1,972.00

**1.3 Sandale Community Development Trust**

We would like to go on a residential (to YMCA Lakeside) to help us become more independent. The residential will help us learn new skills and try new things that we haven't done before such as kayaking, horse riding and climbing. We are a mixed group of girls and boys and the residential will help with team building and making new friendships. The residential is important as it will give us a chance to face our fears and get more confidence.

We have booked a weekly backpacking fundraising activity at ASDA to help raise some of the funds needed and we also plan to do nice things in the community before we go on our residential such as a community car wash and an intergenerational meal. These community events will help us work together and reduce barriers between the young people and older people in the community.

The total money requested is £1,610.00



## **Recommendations of Bradford South YOF Area Panel.**

It is the recommendation of the Bradford South Youth Opportunities Fund (YOF) Panel that the following applications are supported:

### **2.1 The Bradford South YOF Panel recommends that the Step2 Young People's Health Project – Girls Group application be supported for the following reasons:**

The activity will provide a valuable experience that will support the development of the group and help increase self esteem and confidence of its members.

The application will have a positive impact on the ability of the girls to support and encourage one another all learn life skills through the residential experience.

The application demonstrates good value for money as expenditure will be on direct activity costs with additional costs being supported through independent fundraising and in kind contributions from Step2.

### **2.2 The Bradford South YOF Panel recommends that the Queensbury Scout Band application be supported for the following reasons:**

The activity will provide a valuable opportunity for a wide range of young people to learn and develop musical skills with the support of their peers and group leaders.

The application will have a positive impact on the local community as it will allow for the band to continue to support local community events with music and marching and continue to legacy of this being one of the last marching bands in the local area.

The application demonstrates good value for money as activity costs have been reduced by 18% through negotiation of a reduction in room hire costs. The panel recommends supporting costs for October 2014 – March 2015 (26 weeks x £58) at a total cost of £1,508.

### **2.3 The Bradford South YOF Panel recommends that the Sandale Community Development Trust be supported for the following reasons:**

The activity will provide a valuable experience that will support the development of friendships, reduce conflict and increase community cohesion.

The application will have a positive impact on the ability of the group to support one another and help build relationships with a broad range of residents in the local area.

The application demonstrates good value for money as expenditure will be on direct activity costs with additional costs being supported through independent fundraising and in kind contributions from Sandale Community Development Trust.

The Youth Opportunities Fund Guidance Notes and Application Form.

## **Bradford South - Youth Opportunities Fund**

### **Application Form and Guidance**

**2014-2015**

**Closing Date:**

**Friday 29<sup>th</sup> August 2014**

**All application forms need to be submitted by 4.30pm to:**

Anthony Casson  
Advanced Practitioner – Bradford South – Youth Service  
Unit 7/8 Mitre Court,  
Cutler Heights Lane,  
Bradford,  
BD4 9JY

Anthony.casson@bradford.gov.uk

**Applications received after 4.30pm will not be considered**

**Bradford South - YOF Application Form**  
**Section 1**

**Contact Details**

**Name of Organisation/Activity:**

(Please provide your registered name, as it appears on your constitution/governing document)

**Your details and a named adult**

**Your Name: (Lead Young Person)**

**Your Address:**

**Telephone Number:**

**Mobile Number:**

<input type="text"/>	<input type="text"/>
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**E-mail Address:**

**Named Adult & Position: (from the organisation)**

**Address:**

**Telephone Number:**

**E-mail Address:**

***ALL CONTACT DETAILS NEED TO BE ENTERED***

## Section 2 Project Details

1. **Description of your activity:** (for example, what is your activity all about? Who will be involved in your activity & how; what will they get out of it? Is it educational, do you/they get an award? Why is this a good activity?)

2. **How will you be involved in the activity? What will your roles be; how will other young people be involved? Consider the roles and responsibilities of yourself and others throughout the process.**

3. **When will the activity start and end? .....**

4. How will you achieve this? (For example, you need to think about dates, times, cost effectiveness, getting people involved, support & evaluations)

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### SECTION 3 Financial Breakdown

Please provide a breakdown of what the funding will be spent on (inc. research for best value and if prices are estimates etc)

Item/activity	Month when this is going to be spent	Total
<b>Totals</b>		

## SECTION 4 Bank Details

**Please provide us with your Bank Details** (this is where payment will be made if your bid is successful)

Bank Name	
Bank Address	
Account Name	
Account Number	
Sort Code	
Council code (internal or BACS)	

**Monies cannot be used for Capital Expenditure and are for Revenue use only.**

## What now....

### Submitting your Bradford South YOF application

Please check your Application and make sure all questions are answered with as much information as possible. If you need any support speak to a worker and they will guide you and support you in filling out the application.

Once all information has been checked, you **must** submit the following documentation along with your application. (The organisation that is working with you/supporting you will need to provide you with these documents)

- Last audited accounts (**must be submitted**)
- Equal Opportunities Policy (**must be submitted**)
- Safeguarding or Child Protection Policy (**must be submitted**)
- Partnership agreement form (**if applicable**)
- Any other supporting documentation which you may feel will help your funding application.

Then... either email or post to the following by 4:30pm Friday 29<sup>th</sup> August 2014:

Anthony Casson  
Advanced Practitioner – Bradford South – Youth Service  
Unit 7/8 Mitre Court,  
Cutler Heights Lane,  
Bradford,  
BD4 9JY  
Anthony.casson@bradford.gov.uk

Mitre Court admin tel. 01274 435360

## YOF Guidance Notes

### Guidance on how to complete the application form

Application area	Explanation/Prompt
<b>Section 1.</b>	
Name of organisation/Project	Fill in the organisation & activities full name and contact details
Named Contacts	Write in your details, then the adult & their details that is supporting you in your activity.
<b>Section 2</b>	
1. Description of your activity.	This is most important point of putting your argument across of why your activity should be funded. You need to consider all details of your activity, including what its about, who will be involved and what will they get out of it, why is your activity unique, why should your activity be funded? You can get creative with your description and show pictures or other things to explain or support your activity.
2. How will you be involved?	This section needs to consider the roles and responsibilities of everyone involved, break this down as to who is doing what and when to achieve what you need to achieve.
3. Activity start date and finish dates.	Write down when your activity will start, give an approximate date if you need to. Then write when your activity finishes, is it a day activity or longer. Write this down.
4. How will you achieve this?	This section needs to show you have considered everything and planned out your activity. In this section explain/show how you will achieve your activity considering a timescale of what needs to happen when and who by. Consider where and when you will need support from others, dates and times, booking in certain activities, when and how; who is involved when and how, what will they achieve or gain from the activity, show how you have been cost affective; why is it value for money?, maybe some quotes and reasons why you chose the one you did; did you go for the cheaper option? If not why no? If you are struggling with this section and you need some support filling this out you can contact Anthony Casson (Details on the front)
<b>Section 3.</b>	
Financial Breakdown	Please show a detailed breakdown of what the money you are applying for with a maximum amount of £2000.00 in total. In each item or activity specify when you intend on spending the money.
<b>Section 4</b>	
Bank details	This section should be filled in by a supporting worker for your activity. Money cannot go straight to a young person but can be access through an organisation & person of an organisation.

#### **Data Protection Regulations and Guidance**

The Project Deliverer confirms that they understand and accept that they must work in partnership with the Area Committee, Area Co-ordinator's Office (ACO), the Youth Service and Young People's Audit Panels and other Partners during the contract period and data collected about this work can be shared with internal and where appropriate - external partners and the projects funded through the Bradford South Youth Opportunities Fund can be publicised electronically and publicly in the media.

Project Deliverers are reminded that expenditure should not be made against this Bradford South Youth Opportunities Fund application until Bradford South Area Committee has given approval and a signed contract is in place to cover the works between the Council and the Project Deliverer.



The Project Deliverer confirms that they willing and able to deliver the project.

Project deliverers should be aware that ongoing revenue funding is not available through the Bradford South Youth Opportunities Fund.

## **Bradford South Youth Opportunities Fund 2014/15** **Background Information**

The Bradford South Youth Opportunity Fund (YOF) is part of the Early Intervention Grant held by Children's Services and handed to each Area Committee. It is available to increase 'things to do' for young people organised from within their local neighbourhood.

The broad aims of the Funds are to:

- Give a voice and influence to young people, particularly those facing disadvantage, in relation to things to do and convey a powerful message to young people that their needs and aspirations are important;
- Change the way local authorities and their partners provide activities for young people, and increase the responsiveness of providers to what young people want;
- Provide opportunities for young people to develop their confidence, knowledge, skills and abilities;
- Enable young people to gain recognition and accreditation for their participation;
- Increase the well being of young people through their engagement in activities that have a positive impact on their development;
- Increase young people's engagement with services and with decision making processes at local level;
- Offer young people the opportunity to develop projects that promote and increase entrepreneurial skills;

Applications must be completed by young people aged between 13 and 19 (up to 25 years for young people with disabilities)

Organisations must be working with young people in the constituency area with the support of an experienced adult to be eligible to apply. Applications from organisations and services working with the following groups are particularly encouraged: Looked after young people, vulnerable young people and those at risk and NEET young people.