

# **Report of the Bradford East Area Coordinator to the meeting of Bradford East Area Committee to be held on 17 September 2014**

**M**

---

**Subject:**

**Street Cleansing Devolution.**

**Summary statement:**

**This report provides details on further updates of Street Cleansing services in Bradford East.**

---

Steve Hartley  
Interim Strategic Director of  
Environment and Sport

Report Contact: Damian Fisher  
Phone: (01274) 437146  
E-mail: [damian.fisher@bradford.gov.uk](mailto:damian.fisher@bradford.gov.uk)

**Portfolio:**

**Environment Sustainability and Sport**

**Overview & Scrutiny Area:**

**Environment and Sport**



## **1. SUMMARY**

- 1.1 This report provides details on further updates of Street Cleansing services in Bradford East.

## **2. BACKGROUND**

### **2.1 New Working Times for Mechanical Sweeping and Ward Based Clean Teams**

- 2.1.1 As reported to the Committee on 21 November 2013, efficiency savings required from the Street Cleansing budget for 2013/2014 have resulted in reduced working hours in the road and pavement sweeping operation. Working a double shift pattern 7 days a week from 5.30 a.m. to 5.00 p.m. every day with the exception of Christmas Day, Boxing Day and New Year's Day has now changed to a 5 day working pattern from 6.00 a.m. to 3.00 p.m. Monday to Friday and with a smaller crew operating from 6.00 a.m. to 12.00 noon at weekends. This new working pattern was implemented on 2 September 2013.

- 2.1.2 Following the Council's 2014/15 budget setting process, further savings are required in the mechanical service in 2014/15 financial year which will mean the removal of one spare mechanical sweeper driver in the area. In 2015/16 the hours of ward based clean teams will also reduce from 39.5 to 37. This will come into effect on 1 April 2015.

### **2.2 Performance**

- 2.2.1 The service conducts regular surveys of each Ward to establish a local snapshot of environmental indicators for performance management purposes. The grading methodology is derived from the former Best Value National Performance Indicator - NI 195 indicator and the sample selection process has been adapted to specifically suit Ward based surveying.

- 2.2.2 In each Ward approximately six to eight priority streets are graded every month. These are areas of high pedestrian footfall, main roads or retail areas. In addition the monitoring officer will select a further seven to nine streets to include in the survey.

- 2.2.3 Grades for litter, detritus, graffiti, fly posting and weeds are awarded as follows:

A	None present
B+	Almost clear
B	Some present but not below acceptable standard
B-	Part of street falls below an acceptable standard (half-fail)
C	Street falls below acceptable standard
C-	Very poor condition
D	Street is completely affected

- 2.2.4 Appendix 1 shows the performance in terms of measured cleanliness with regards to litter, detritus, graffiti and fly posting in the financial year 2013/2014.

- 2.2.5 These indicators give an overall picture of the cleanliness of the Ward and serve as early warning signs for specific problems. They can also provide the information needed to move resources in order to target problematic areas.

- 2.2.6 In terms of litter, although the percentage fails are still high in Bowling and Barkerend, Little Horton and Bradford Moor these three wards are showing a slight improvement on 2012/13 figures. Bolton and Undercliffe show an increase in litter from 7.78% to 10% whilst Idle and Thackley and Eccleshill remain relatively unchanged on the previous year. The recent replacement of 3.5 tonne to 5 tonne transit vehicles has reduced travelling to and from the waste disposal site has reduced downtime and improved productivity.
- 2.2.7 In terms of detritus with the exception of Bolton and Undercliffe and Little Horton wards, Eccleshill, Bowling and Barkerend, Idle and Thackley and Bradford Moor all show an increase in fail percentages since 2011/12. This could be due to reduced resources in the mechanical fleet over the last two years and also the age of the vehicles resulting in a large amount of downtime in 2013/14. In May this year this latter problem was rectified with the replacement of the mechanical pavement vehicles and downtime has significantly reduced over the past two months. In future vehicles will also be bought over three years instead of five to further enhance vehicle productivity. It is hoped with the new fleet and improvements in vehicle productivity results will improve in the future. This will need to be closely monitored by officers and results reported back to this Committee.
- 2.2.8 Graffiti levels remain very low. Bolton and Undercliffe has had a problem in previous years but has improved noticeably since 2011 / 12. Fly posting levels remain very low across the constituency.
- 2.2.9 Appendix 2 includes specific information relating to requests for service and the numbers of fly tip reports for Bradford East from 2010/11 to 2014. In terms of street cleansing reports reported to the contact centre the figures indicate little change when compared to last years figures with a slight increase in Bolton and Undercliffe.
- 2.2.10 Appendix 2 also shows fly tipping report data for the same period. It illustrates that reports to the Call Centre have gradually increased in all wards over the past 4 years. However, this is not reflected in overall tonnage collected which has indeed fallen. This indicator will continue to be monitored closely by managers.

### **2.3 Challenges and Opportunities**

- 2.3.1 The main challenge going forward is to deploy a reduced level of resource whilst, improving levels of cleanliness. The budget reduction on mechanical sweeping may have an impact in the leafy season.
- 2.3.2 In terms of opportunities management:
- (i) Has increased apprenticeships and work placements to provide additional support for the service, providing young people with NVQ1 and NVQ2 qualifications and the possibility of full time employment .
  - (ii) Is currently developing a new contract with the Probation Service for offenders to work on specific projects determined by Ward Officers.
  - (iii) Has continued the partnership with Bworks which is a social enterprise that

supports long term unemployed people back into work through on the job training. The focus of this work predominantly involves snicket clearing.

2.3.3 There are no plans to change where current resources are deployed at the present time unless members wish to do so. The operational plan for Bradford East is shown in Appendix 4.

## 2.4 Finance

2.4.1 Appendix 3 gives a breakdown of the Street Cleansing budget and resources for the Area by Ward for 2014/15 and includes information of centrally held budgets. Some budgets are held centrally to accommodate district wide services such as Public Toilets and Graffiti and also to clean City and Town centres. The budget for street cleansing is predominantly staff, equipment and vehicles.

## 2.5 Involving citizens in service delivery

2.5.1 A number of schemes are currently in place which involves citizens in service delivery. These include:

- Days of Action
- Proud of BD3 initiative / clean ups.
- Monthly clean up of Ravenscliffe Woods
- Promoting Recycling in a bid to reduce litter - initiatives in Canterbury Avenue, Karmand Centre, Back Derby Place.
- BD3 initiative in Bradford Moor and Bowling & Barkerend
- "Friends of" groups in Bowling Park, Peel Park and Buck Wood
- Project work with Schools at Carlton Bolling and Barkerend Primary
- Reporting environmental issues to 431000
- Forums and Community Engagement opportunities
- Intention to start the Green Dog Walker Scheme which is being rolled out in Wards across Bradford East
- Working with businesses with regards waste and litter campaign in Bradford Moor and Little Horton wards.

## 3. OTHER CONSIDERATIONS

3.1 Efficiency savings required in 2014/15 will place further strain on the service.

## 4. FINANCIAL & RESOURCE APPRAISAL

### 4.1 Financial

4.1.1 The budget for Street Cleansing in Bradford East is provided from within the existing resources of Neighbourhood Service and Customer Services.

### 4.2 Staffing

4.2.1 The staffing structure for the service is being provided from within the existing resources of Neighbourhood and Customer Services. Resources are illustrated in Appendix 3 in each ward.

## **5. RISK MANAGEMENT AND GOVERNANCE ISSUES**

5.1 There are no significant risks arising out of the proposed recommendations in this report.

## **6. LEGAL APPRAISAL**

6.1 There are no specific legal implications.

## **7. OTHER IMPLICATIONS**

### **7.1 EQUALITY & DIVERSITY**

7.1.1 The Street Cleansing Service provides coverage and support for all residents and visitors to Bradford East.

### **7.2 SUSTAINABILITY IMPLICATIONS**

7.2.1 Sustainability considerations are an element in actions taken to address priorities within all ward plans supported by the work of Clean Teams.

### **7.3 GREENHOUSE GAS EMISSIONS IMPACTS**

7.3.1 No significant implications. However in terms of waste collected Street Cleansing teams always separate and recycle materials where it is practicable to do so.

### **7.4 COMMUNITY SAFETY IMPLICATIONS**

7.4.1 There are no specific community safety implications.

### **7.5 HUMAN RIGHTS ACT**

7.5.1 No direct implications arising from the Human Rights Act.

### **7.6 TRADE UNION**

7.6.1 Management continue to meet regularly with the trade unions with regards the impact of the budget proposals affecting the service and particularly staff.

### **7.7 WARD IMPLICATIONS**

7.7.1 The work of the Clean Teams will help to address issues in all the wards within Bradford East.

## **8. NOT FOR PUBLICATION DOCUMENTS**

8.1 None.

## **9. OPTIONS**

9.1 The Area Committee has the option to redirect the Street Cleansing resources

within the Bradford East area.

- 9.2 As a devolved service the Area Committee has the option to have significant input into shaping the Street Cleansing service particularly when developing the Ward Plans.

## **10. RECOMMENDATIONS**

- 10.1 That the committee notes the progress of the Street Cleansing Service and considers the plans for service delivery in the 2014/15 financial year.

## **11. APPENDICES**

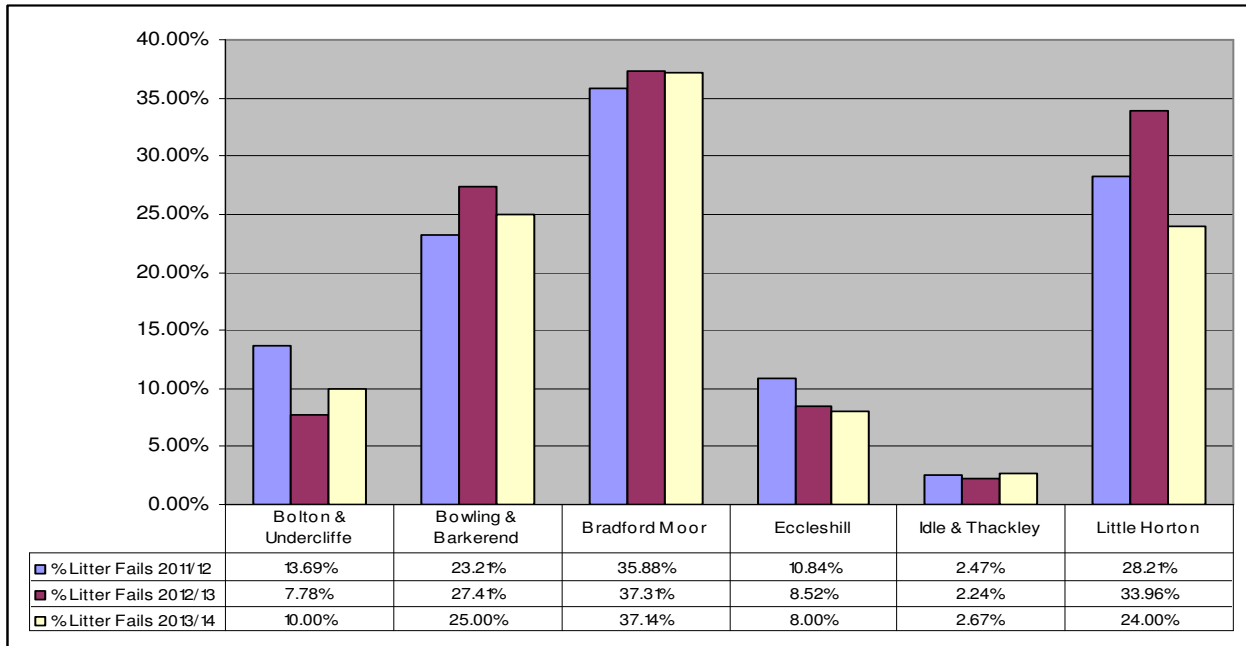
- 11.1 Appendix 1 – Performance – Litter, Detritus, Graffiti and Fly posting
- 11.2 Appendix 2 - Street Cleansing and Fly tipping Reports to the Contact Centre
- 11.3 Appendix 3 – Bradford East Devolved Street Cleansing budget and Centralised costs
- 11.4 Appendix 4 – Operational Service Plan

## **12. BACKGROUND DOCUMENTS**

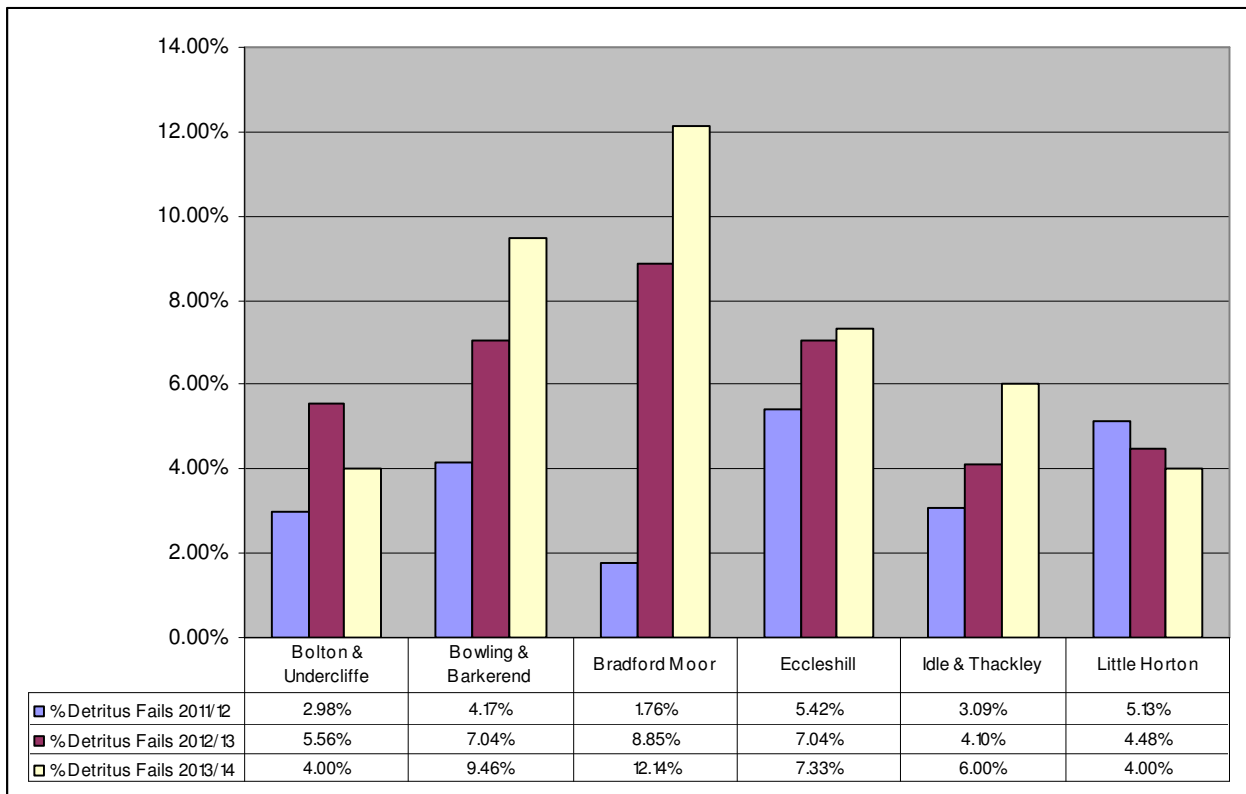
- 12.1 Devolution to Area Committees (Document AG), Report of the Strategic Director of Environment and Sport to the Council Executive, 9 October 2012.
- 12.2 Devolution of Council Service budgets and responsibilities to Area Committees from 2012-13 onwards” (Document U), Report of the Strategic Director of Environment and Sport to the meeting of the Council Corporate Governance & Audit Committee on 5 October 2012, Devolution to Area Committees
- 12.3 Report of the Bradford East Area Coordinator (Document Q) to the meeting of the Bradford East Area Committee on 23 July 2013.
- 12.4 Street Cleansing Devolution Report of the Bradford East Area Coordinator (Document Y) to the meeting of Bradford East Area Committee on 21 November 2013.

Performance

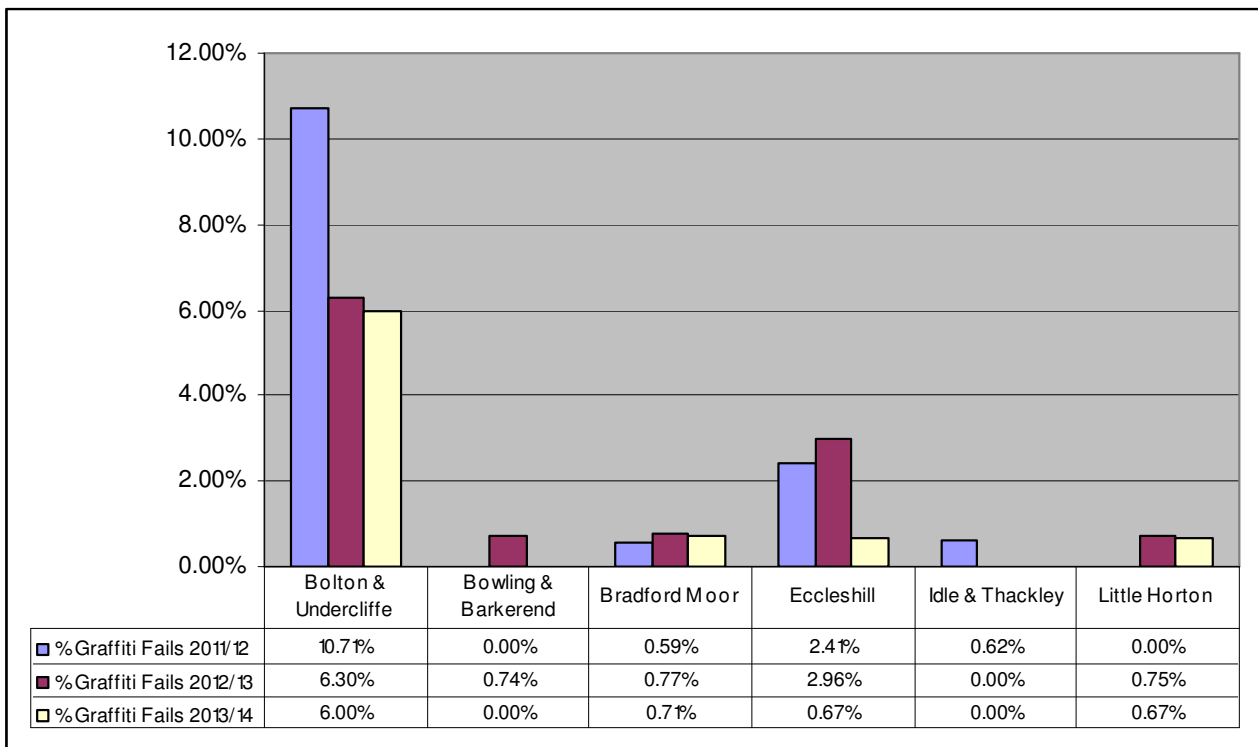
Litter



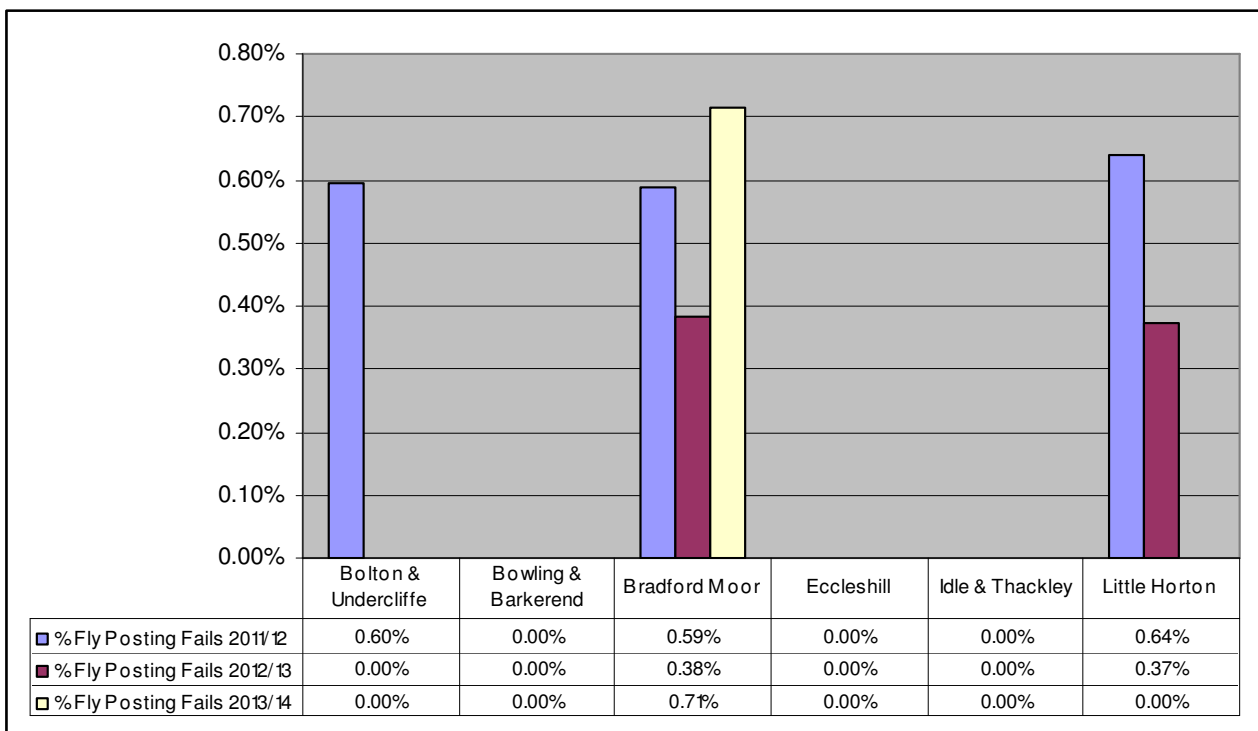
Detritus



## Graffiti



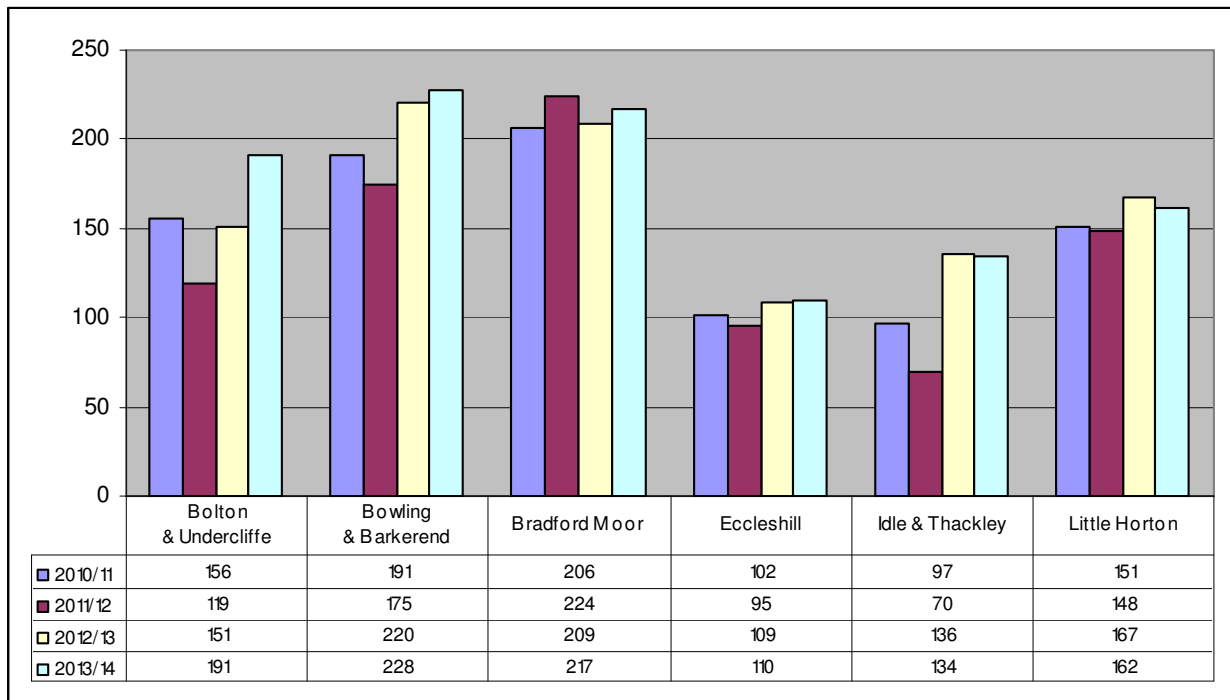
## Fly Posting



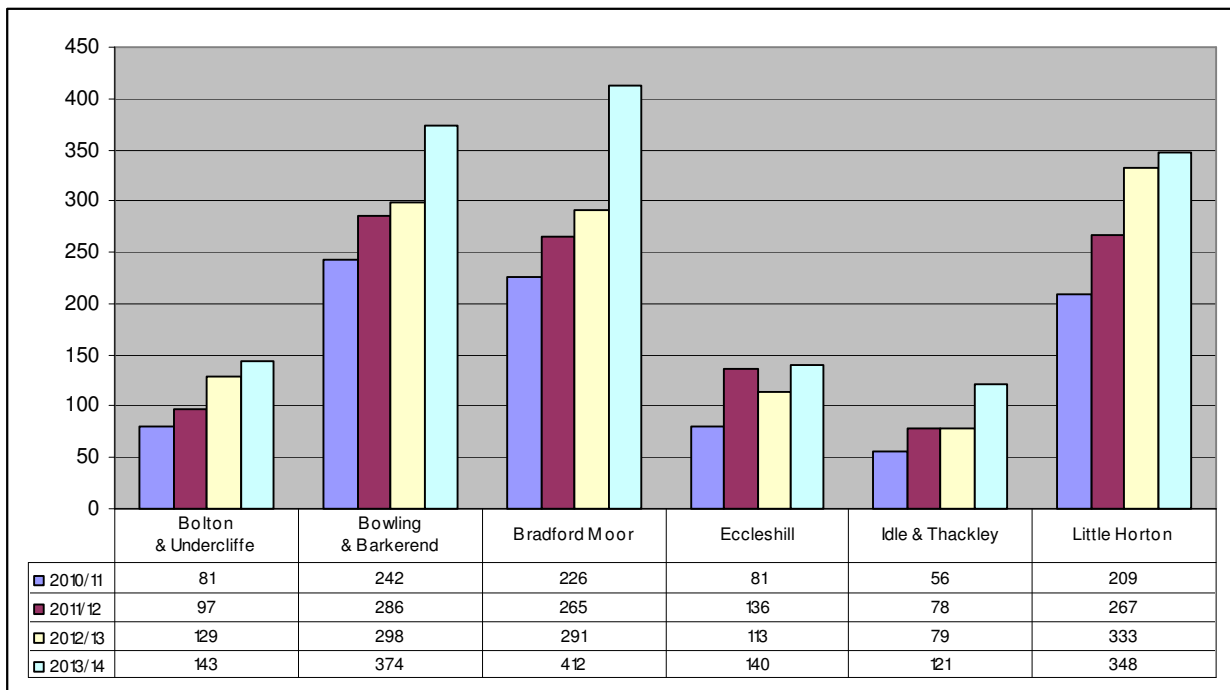


Street Cleansing and Fly Tipping reports to the Contact Centre

Street Cleansing by Bradford East Wards



Flytipping by Bradford East Wards



**Street Cleansing Devolved Budgets 2014-15****East Area 730,000****Budget reconciliation using original methodology:-****2014-15 Budget**

		<b>Area</b>	<b>% of Total</b>	<b>Budg Amount</b>
Budget	4,757,900	East	20.50%	730,000
Less: Centralised budgets for				
City/Town Centres & dedicated Fly Tip Team for Bfd South, West and East.	-760,000	Keighley	20.90%	744,200
Graffiti Removal	-152,900	Shipley	18.00%	641,000
Public Conveniences (also devolved)	-284,100	South	19.80%	705,100
<b>2014-15 Budget to devolve</b>	<b>3,560,900</b>	West	20.80%	740,700
			<b>100.00%</b>	<b>3,561,000</b>

**Bolton & Undercliffe**

Management & supervisory	6,317
Driver (share with Eccleshill)	12,800
3 ops (share with Eccleshill)	27,300
Vehicle (share with Eccleshill)	6,000
Lge mech veh + driver (one-eighteenth)	3,467
Sml mech veh + driver (one-half)	22,600
Supplies & services	13,891
Income	-1,442
	<b>90,933</b>

**Bradford Moor**

Management & supervisory	6,317
Driver	25,600
4 ops	72,800
Vehicle	12,000
Lge mech veh + driver (one-eighteenth)	3,467
Sml mech veh + driver (one-half)	22,600
Supplies & services	13,892
Income	-1,442
	<b>155,234</b>

**Eccleshill**

Management & supervisory	6,317
Driver (share with Bolton & Undercliffe)	12,800
3 ops (share with Bolton & Undercliffe)	27,300
Vehicle (share with Bolton & Undercliffe)	6,000
Lge mech veh + driver (one-eighteenth)	3,467
Sml mech veh + driver (one-half)	22,600
Supplies & services	13,891
Income	-1,442
	<b>90,933</b>

**Idle & Thackley**

Management & supervisory	6,317
Driver	25,600
1 op	18,200
Vehicle	12,000
Lge mech veh + driver (one-eighteenth)	3,467
Sml mech veh + driver (one-half)	22,600
Supplies & services	13,891
Income	-1,442
	<b>100,633</b>

**Little Horton**

Management & supervisory	6,317
Driver	25,600
3 ops	54,600
Vehicle	12,000
Lge mech veh + driver (one-eighteenth)	3,467
Sml mech veh + driver (one-half)	22,600
Supplies & services	13,892
Income	-1,442
	<b>137,034</b>

**Bowling & Barkerend**

Management & supervisory	6,317
Driver	25,600
4 ops	72,800
Vehicle	12,000
Lge mech veh + driver (one-eighteenth)	3,467
Sml mech veh + driver (one-half)	22,600
Supplies & services	13,891
Income	-1,442
	<b>155,233</b>

**TOTAL EAST AREA 730,000**

## Street Cleansing Operational Plan 2014/15 - Bradford East

### 1 Key Objectives

To improve cleanliness across Bradford East.

To review Health and Safety risk assessments and procedures across all services including rigorous audit inspections.

### 2 Significant Achievements in 2012/13

Graffiti, fly tipping and fly posting kept to a minimum.

Health and safety and on the job training completed for all Street Cleansing staff and apprentices.

Community pay back scheme with Probation continued.

Health and safety audit completed and working procedures reviewed and in place for all areas of operation.

Successful apprenticeship scheme ongoing

Successful bonfire operation completed.

Successful partnership with Bworks and Parks to ensure snickets are cleared and cut back.

### 3 Key Service Goals for 2014/15

Goal for 2014/15	Target Date	Progress	Concerns / delays and risks, and actions to address reduced service in Bradford East
Downsizing of mechanical staff	Aug 2014- March 2015	Recruitment undertaken in May. Staff redeployed to other service areas.	No spare drivers for mechanical fleet. Management to look at training members of clean teams for such eventualities.
Maintain current service levels for litter, detritus, graffiti, fly tipping and fly posting	Ongoing	See Appendix 1	
To Plan all central reservation cleaning with Highways	July / August 2014	On target	Owing to shortage of drivers, East has provided the operatives, thereby reducing the numbers in the clean teams for the duration of the operation.
To plan and clean all minor islands.	July / August 2014	On target	None
Ensure performance	Completed	Information on	

<b>Goal for 2014/15</b>	<b>Target Date</b>	<b>Progress</b>	<b>Concerns / delays and risks, and actions to address reduced service in Bradford East</b>
management information is disseminated to the workforce.		performance disseminated regularly.	
Review all risk assessments and procedures and train with staff.	August 2014	On target	
Ensure gritting is carried out effectively when cleansing service suspended.	N/A	Plan developed with Highways in these circumstances	
Continue to recycle mechanical sweeping waste.	Ongoing		
Continue to work with Police, Fire Service, BCHT, Probation Service and Health Trust through WOTs to achieve a Cleaner, Greener, Safer Community strategy.	Ongoing	WOTs	
Replace broken or rusted litter bins where required – subject to funding.		Ongoing	
Continue to develop effective apprenticeship programme to NVQ 1 and 2 Levels.	2014/2015	Ongoing	
Develop new probation arrangements district wide.	Aug 2014	On target	Recruitment of driver necessary
Finalise procurement programme for new vehicles programme where required.	Completed	Vehicles arrived	Some design faults to new vehicles identified. Being dealt with through the service programme with Fleet
Undertake improvement plan for reducing downtime in the mechanical fleet.	May to August 2015	Ongoing working closely with fleet management	