

# Report of the Director of Children's Services to the meeting of Bradford East Area Committee to be held on Tuesday 23<sup>rd</sup> July 2013

N

---

## Subject:

**Bradford East Youth Service Budget for 2013-14**

## Summary statement:

The report informs the Bradford East Area Committee of the deployment of the annual allocation of the Bradford East Youth Service budget for 2013-14



2009-2010  
Positive engagement  
of older people

2006-2007  
Improving Rural Services:  
Empowering Communities



Suzan Hemingway, City Solicitor

---

Julie Jenkins  
Assistant Director  
Children's Specialist Services  
Report Contact: Paul Johnson  
Area Youth Work Manager  
Phone: (01274) 435358  
E-mail: [pauljohnson@bradford.gov.uk](mailto:pauljohnson@bradford.gov.uk)

**Portfolio:**  
**Children's Services**

**Overview & Scrutiny Area:**  
**Children's Services**

## 1. SUMMARY

- 1.1 The report informs the Bradford East Area Committee of the deployment of the annual allocation of the Bradford East Youth Service budget for the 2013-14.

## 2. BACKGROUND

- 2.1 The Council's Executive had identified the Youth Service to be devolved to Area Committees. The report of the Assistant Director, Children's Specialist Services presented in November 2012 outlined the basis on which the Youth Service would be devolved and the scope of the Area Committee decision making from 2013-14.
- 2.2 The Youth Service Manager confirmed in November 2012 that in light of the new arrangements a report would be presented to the committee outlining the intended deployment for 2013-14.

## 3. AREA BASED DELIVERY

- 3.1 There is an Area Youth Work Manager for the Bradford East area responsible for the direct management of all Area staff and coordination of services for young people in the Bradford East area.
- 3.2 The Youth Service in Bradford East Area has the following Youth Workers deployed:
- 1 Advanced Practitioner who works 21 hours face-to-face with young people, drives up the quality to work delivered in the area and acts as a lead across the district for Voice and Influence work with young people.
  - 2 Youth Worker posts who delivers of 21 hours of face-to-face work including open access delivery as well as supporting vulnerable young people in 1-1 and small group work settings. These posts also have building responsibilities.
  - 7 Youth Worker who each deliver 24 hours of face-to-face work including open access delivery as well as carrying a caseload of vulnerable young people, who they support in 1-1 and small group work settings. These posts supervise part time staff during session delivery. From this compliment will be a named youth worker for each ward.
- 3.3 The work of Youth Services is guided by the Department for Education's *Statutory Guidance for local Authorities on Services and Activities to Improve Young People's Well-being*. The duty is for the Local Authority to practicable secure equality of access for young people to positive, preventative and early help needed to improve their well-being.
- 3.4 The Local Authority has a statutory obligation to secure sufficient youth services for 13-19 year olds, on top of this in recognition of local need the Youth Service is available to all secondary aged young people. This requires regular identification of young people's needs and also relies on the contribution of budgets, assets and resources held by a number of key agencies outside of the Youth Service. In order to maximise these resources, plans are now developed to develop Positive for Youth Partnerships. The partnership will enable representatives of local organisations and services for young people to work together collaboratively and add value existing provisions. The partnership will develop an Action Plan integral

to the East Area and Ward Planning processes and could report into the Area Committee. The Area Youth Work manager will facilitate the partnership for the Bradford East area and ensure that young people are involved in all levels of decision making. Terms of Reference are now prepared and it is expected that the first Bradford East meeting will take place in July 2013.

- 3.3 The Bradford East Area based youth work team are supported by a District wide team who provide coordination of information services, accreditation support and volunteer training enabling cohesion and progression pathways for young people.

#### 4. BUDGET

- 4.1 The total budget available to deliver the Council's Youth Service in Bradford East is £659.700 against the following headings:

- Full time staffing allocation £442.400
- Part time staffing allocation £102.500
- Positive Activities for Young People to deliver additional provision during school holiday periods and weekends including Short Breaks to support Disabled Young People £21,100
- Building allocations across 13 sites for rent or rates and running costs £53.700
- Youth Opportunities Fund £40,000

Existing deployment of part time staffing, PAYP, Short Breaks and building costs are further broken into Wards as detailed below:

Ward	Part time staffing	Positive Activities / Including Short breaks and funding	Buildings (Rent, Rates and running costs)
Bolton and Undercliffe	10.073	2.200	3.600
Bowling and Barkerend	17.817	2.200	0
Bradford Moor	17.362	2.200	17.900
Eccleshill	18.595	2.200	17.300
Idle and Thackley	9.371	2.200	3.000
Little Horton	21.505	2.200	10.900
Constituency Wide	7.700	7.900	1.000

It should be noted that the disparity between wards for part time staffing is due to a number of variables including, the deployment of full time staff who may, whilst holding a ward lead, also undertake youth work in other wards, or across the constituency, the different pay scales aligned to the different qualification levels of part time workers, the size of buildings used and where young people currently access services.

The Youth Opportunities Funds (YOF) allocation for the financial year 2013 - 2014 is £40,000. This funding has been devolved to the Bradford East Area Committee. The Youth Service has put in place a process to support the Area Committee and the YOF Young People's Panel in distributing the Youth Opportunity Funds for the 2013-14 financial year will be the subject of a separate Area Committee Report.

The scope for the deployment of resources by Bradford East Area Committee would

need to take into account existing commitments relating to staffing, provision of activities and buildings for this financial year.

## 5. PERFORMANCE AND TARGETS

5.1 The Youth Service in Bradford East Constituency will be working towards the following revised targets:

- To work with 25 % of the Youth population in each geographical ward
- To ensure that 15 % of the youth population are active participants – evidenced by at least one recorded outcome
- To work with 25 % of disabled youth population
- To ensure 10 % of participants are targeted and actively involved in ward and unit planning
- To ensure 10 % of participants are involved in community engagement and decision-making

5.2 In terms of performance there is an improving trend for the service across key indicators. These are headline figures for performance based on the whole service over three year periods where data is available.

### Youth Service Membership

	Target	Membership	% of target
Full Year 2012/13	11,304	13,021	115.20%
Full Year 2011/12	12,072	11,612	96.2%
Full Year 2010/11	11,773	11,665	99.1%

Although there have been some significant changes within the service over the last twelve months this has not resulted in a dip in performance. In areas of the District that have not seen improvement then workers are in the process of being set improvement goals in terms of membership, participation, supporting vulnerable young people and accreditation.

### Young People's Satisfaction

Satisfaction User Survey	2007/8	2008/9	2009/10
% YP expressing Very good or satisfactory with provision	97%	94%	96%

The service has not been able to undertake a satisfaction survey for two years however we are designing an option for a young people friendly on line survey rather than a traditional paper based one. The fact that membership has increased can be viewed as an overall indicator of satisfaction.

### Not in Education Training or Employment

Tier 1 NEET Rate	2010/11	2011/12	2012/13
Target	9.2%	6.9%	6.0%

Achieved	8.0%	6.0%	5.7%
----------	------	------	------

At a time of significant economic difficulties the TIER 1 NEET rate has continued to go down.

### Positive Activities of Young People

PAYP	2010/11	2011/12	2012/13
Participants	3,797	3,556	3,611
Hours Delivered	67,962	72,627	81,436

Members should be aware that that whilst performance has shown an upward trend in the last three years we anticipate reduced numbers for PAYP in 2013/14 due to budget constraints.

### Short breaks for families with children with disabilities

Short breaks	Full Year 2010/11	Full Year 2011/12	Full Year 2012/13
Numbers of YP participating	875	1,699	1,489

We have seen a slight dip in performance over the last year due to staffing shortages for this area of work, we are anticipating we will at least sustain our 2012/13 performance this year.

### Duke of Edinburgh

	2010/11	2011/12	2012/13
Total Full Awards	223	215	264
Sectional Awards	164	417	409
<b>GRAND TOTAL</b>	<b>387</b>	<b>632</b>	<b>673</b>

Gold awards have soared in the last year and achieving 41 is an incredibly large number for a Service of our size. We now have a SENCO unit and a special school enrolled to give young people with special needs an opportunity to take part in D of E. The Ambassadors promoting D of E in Bradford is directly responsible for new schools starting up D of E as schools understood what outcomes can be achieved. Due to national changes in the way the D of E scheme is now administered we have developed the Lord Mayor's Award in Bradford so that young people can start the ladder of achievement in easily accessible formats rather than whole Bronze, Silver or Gold awards.

- 5.3 The Youth Service has recently adopted a new performance management system, enabling more accurate recording and capture of young people's participation and outcomes. Performance data will be drawn from this system on a quarterly basis to ensure we are able to address any areas of underperformance. The reporting against performance targets for the 2013-14 will be subject of further reports to the Area Committee in the autumn of 2013 and spring 2014.

## **6. SERVICE DELIVERY PLANS**

- 6.1 The Youth Service has undertaken detailed community profiling and ensures young people's participation via consultation on needs and solutions, which then inform annual plans for the wards, area and service.
- 6.2 Young people play an important role in the planning, design, delivery and evaluation of youth work sessions and programme planning. Youth Workers facilitate continuous involvement of young people in decision making across the constituency. The information and ideas gathered to date have contributed towards the development of the Area Committee priorities and Annual Ward plans. These plans are reviewed every quarter and the 12 week planning cycle operating within Youth provision are aligned to compliment the reporting against Ward Plans. These plans provide a framework for each provision and can be flexed to respond to emerging needs and issues within communities and areas.
- 6.3 The Youth Service ensures regular attendance at Ward Officer Team meetings, Supported by the ward deployment of youth work practitioners the service is in a powerful position to support joined up responses to the emerging needs of communities in relation to young people.

## **7. INVOLVING CITIZENS IN SERVICE DELIVERY**

- 7.1 The Youth Service is committed to the development of opportunities for young people and adults in communities to take part in service delivery. We have recently run a volunteer recruitment event and have 21 new volunteers working through the recruitment process who will be supported to work alongside youth work practitioners in each ward in the constituency.
- 7.2 We have 18 Young Volunteers and Senior Members who are currently working within youth club settings in Bradford East to support the delivery of youth work. We provide progressive pathways and accreditation opportunities for these young people to support transitions into education, employment and training.
- 7.3 The Service will be running a new initiative across the whole of the district called "Bradford's Big Challenge", to support young people from each Ward to work together over a sustained period of time to become more active as citizens and to identify opportunities to develop and undertake social action projects.
- 7.4 We continue to offer a wide range of training opportunities to voluntary sector organisations and to locally recruited volunteers with the aim of increasing understanding of how to achieve outcomes from youth work, driving up the quality of services and to support sustainability to specific areas of work.
- 7.5 We have developed a number of cycle leaders in the District in partnership with British Cycling. 2 of these are based in the East area, which has enabled increased cycling opportunities to young people from across the constituency.
- 7.6 Through the Bradford East team, we are currently supporting 3 Upper Schools, 1 Primary school and Ellar Carr providing Forrest school learning opportunities for

pupils this is based in Buckwoods at Thackley. Other School work is undertaken on a term to term basis as agreed mutuality between the individual School and the East Youth work team.

- 7.7 The Service also has a responsibility for Community Engagement and reassurance and will ensure that at key times, or in response to increased tensions that local community members and contacts can support and reassure communities alongside Youth Work practitioners. The management team are represented on the District Wide Engagement and Reassurance group and this ensures consistent and youth friendly responses to issues.

## **8. IDENTIFYING OPPORTUNITIES AND CHALLENGES FOR THE SERVICE IN THE CONSTITUENCY**

- 8.1 The Youth Service acknowledges the continued decrease in budgets and the need to be more creative in responding to this. The positive for Youth Partnerships are a significant step in ensuring less duplication and more joined up services and will ensure the most appropriate deployment for the different community needs. This offers both opportunity and challenge within the environment of ever decreasing budgets and the sharing of agendas and methods of working.
- 8.2 There are significant challenges in sustaining the essential services, particularly those that are supporting the Early Intervention and Prevention agendas for vulnerable young people in times of austerity and reducing budgets. Further reductions in these areas of work would significantly impact on the requests for services at higher tiers of need.
- 8.3 The Youth Service is a needs led service that is well placed to be able to respond to emerging needs for young people in the constituency and within communities. The challenge of conflicting agendas and the need to continue to hear the voice of local young people is an essential consideration in the development of services for young people in the Constituency
- 8.4 There are opportunities to further empower young people into positions of decision making within the Constituency, building on the experiences and processes of the YOF panel. There are also opportunities for young people to become active in the assessment of the quality of youth provisions and in ensuring their needs are met, using a set of quality standards that ensure consistency and balance.

## **9. OVERVIEW AND SCRUTINY COMMITTEE CONSIDERATION**

The Youth Service is subject to Council Overview and Scrutiny adherence.

## **10. OTHER CONSIDERATIONS**

None

## **11. OPTIONS**

- 11.1 The current deployment of resources and commitments made to staff and trade unions outlined in section 4 is for the Area Committee to take into account when it

makes decision on whether to approve the recommendations as detailed in this report, or amend them , or suggest alternative recommendations.

## **12. FINANCIAL & RESOURCE APPRAISAL**

- 12.1 The level of Youth Service resource delegated to Area Committees is within existing budgets for 2013-14 as agreed at Full Council.

## **13. RISK MANAGEMENT**

The financial risks posed are limited by the nature of the expenditure delegated. In the case of the Youth Opportunities Funding and the Youth Service Area Budget it is managed through the Area Youth Work Manager and subject to Council scrutiny and adherence to financial rules and regulations. The financial governance approach adopted within the service ensures sound stewardship.

## **14. LEGAL APPRAISAL**

- 14.1 Legal implications of the devolution of budgets to Area Committees have been reviewed by the city solicitor and any issues and constitutional amendments were made at the Council's Annual General Meeting.
- 14.2 Area Committees have the opportunity to consider how to implement the constitutional changes related to devolution. Legal Services will continue to advise and support committees regarding the legal implications of any proposed changes they seek to make.

## **15. OTHER IMPLICATIONS**

None

### **15.1 EQUALITY & DIVERSITY**

Area Committee decisions will need to be made in line with equal rights legislation. This will require the Area Committee to assess the potential equality impact of any decisions they make.

### **15.2 SUSTAINABILITY IMPLICATIONS**

The youth Service will further develop opportunities for young people and adults to volunteer to deliver youth service provision in order to address the desire for greater community involvement and potential future reductions in resources in the area. It is envisaged that this will increase local decision making and create the potential to create more sustainable solutions to local issues.

### **15.3 GREENHOUSE GAS EMISSIONS IMPACTS**

The delivery of Youth Service provision is planned to make use of existing Council and Voluntary sector settings and increase its use of green spaces in communities.

### **15.4 COMMUNITY SAFETY IMPLICATIONS**



The Youth Service plays a key role in ensuring the voices of young people are heard, and will create an increased sense of democracy for young people and communities. Empowerment of young people as local decision makers alongside political representatives has the potential to increase community safety within Bradford West.

## **15.5 HUMAN RIGHTS ACT**

There are no Human Rights Act implications arising from this report.

## **15.6 TRADE UNION**

The overall allocation of staffing resources for the area described in section 4 has been agreed with the Council Executive and by the Senior Management Team within Children's Services. This was arrived at through consultations with trade unions and any intended amendments to this agreement would require a new consultation process.

## **15.7 WARD IMPLICATIONS**

The information in this report is relevant to all Wards in the Bradford West Constituency.

## **15.8 AREA COMMITTEE ACTION PLAN IMPLICATIONS (for reports to Area Committees only)**

The devolution of the Youth Service budget will allow the Area committee to further address local priorities as outlined in Area Committee Action Plan and to respond to emerging priorities within Ward Plans.

## **16. NOT FOR PUBLICATION DOCUMENTS**

There are no not for publication documents.

## **17. RECOMMENDATIONS**

17.1 The Bradford East Area Committee either agrees, rejects or amends the existing deployment of Youth Service resources outlined in this report.

17.2 The Bradford East Area Committee agrees to the reporting of Youth Service Performance against targets outlined in this report in the autumn of 2013 and spring 2014.

17.3 The Bradford East Area Committee agrees to support the continued involvement of young people in local decision making

17.4 The Bradford East Area Committee endorses the development of the Positive for Youth Partnership for Bradford East Constituency

## **18. APPENDICES**

There are no appendices with this report.

## **19. BACKGROUND DOCUMENTS**

“Devolution to Area Committees” (Document AG), report of the Strategic Director Environment and Sport to the Council Executive, 9<sup>th</sup> October 2012

“Devolution of the Council Service budgets and responsibilities to Area committees from 2012-13 onwards” (Document U). report of the Strategic Director Environment and Sport to the Council Corporate Governance and Audit Committee on 5<sup>th</sup> October 2012, Devolution to Area Committees